

 IIT PALAKKAD	भारतीय प्रौद्योगिकी संस्थान पालक्काड Indian Institute of Technology Palakkad अहलिआ एकीकृत कैम्पस, कोज़िपारा Ahalia Integrated Campus, Kozhipara पालक्काड- 678557 Palakkad – 678 557	दूरभाषसंख्या/ Phone no: 04923 – 226300/590/586 ईमेल/ Email : purchase@iitpkd.ac.in
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Ref No: IITPKD/HOS/131/ 2017

Date: 16.03.2018

Due Date of the tender: 05.04.2018@ 2.00 PM

TENDER FOR INVITING QUOTATIONS

Dear Sirs,

On Behalf of Indian Institute of Technology Palakkad quotations are invited for “**Supply of 16 numbers of Eight Seater SS Make Dining Tables**” confirming to the specification in the Annexure.

- 1. Preparation of Bids:** - The tenders should be submitted **under two-bid system** (i.e.) Technical bid and Financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. No prices should be included in technical bid. Financial Bid should indicate item – wise prices for the items mentioned in the technical bid. The technical bid and the Financial should be put in separate cover and sealed. Both sealed covers should be put into a bigger cover. If it is single bid cover, the quotation will be rejected automatically.
- 2. Opening of the Bids:** The offer/ Bids will be opened by the committee duly constituted for this purpose. The Technical bids will be opened and will be examined by the Technical Committee, Which will decide the suitability of the bid as per the specification and requirements. The financial offers/ bids will be opened only for the bidders **who meet all the Technical requirements along with sample of furniture.**
- 3. The Quotations** duly sealed and superscribed on the envelope **with the reference No. and due date, should be addressed to the undersigned so as to reach him on or before the due date stipulated above. Fax and Email quotation are not acceptable. One sample of the furniture should also be submitted along with the Bid, before the due date stipulated above.**
- 4. The price** should be quoted per unit inclusive of and packing and delivery charges should be indicated. The offer/bids should be exclusive of Taxes However the percentage of taxes as on date should be clearly indicated.
- 5. The Quotations** should be valid for **sixty days** from the due date and the period of delivery required should also be clearly indicated.
- 6. Quotations** should be for **F.O.R. at IIT Palakkad, Transit Campus, West Pudukkottai, Kanjikode, Palakkad, Kerala.**
- 7. Goods** shall not be supplied without an official supply order.

8. **Custom Duty:** Custom Duty which will be paid at a concessional rate against duty exemption certificate.
9. **Payment:** Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later. No advance payment will be made. The Tenderer have to furnish the bank details along with tender like Account No, Account Name, IFSC Code etc.,
10. **Submission of Bids:** Quotation should be sent to the following address “**The Registrar, Indian Institute of Technology Palakkad, Ahalia Integrated Campus, Kozhipara, Palakkad - 678 557, Kerala**”, Phone No: 04923 226 300/ 590/586 , Email : purchase@iitpkd.ac.in
11. **Delivery Period:** The quotation should indicate clearly when delivery and installation will be made (**Not later than 30th June 2018**).
12. **Delay in Supply or Liquidate damages:** If the supplier fails to deliver the stores within the time specified in the purchase order, the purchaser will recover from the supplier as liquidated damages a sum of one- half of one percent (0.5%) of the P.o value of the undelivered stores for each calendar week of delay. The total liquidated damages shall not exceed five percent (5%) of the P.o price of the unit or units so delayed. Stores will be deemed to have been delivered only when all their component parts are also delivered. If certain components are not delivered in time, the stores will be considered as delayed until such time as the missing parts are delivered.
13. **Late offer:** The quotation received after due date will not be considered. Please ensure that your offer is sent well in advance to reach the Institute by the due date.
14. **Warranty:** The bidder shall specify the warranty period clearly for the furniture.
15. **Acceptance and Rejection:** I.I.T Palakkad has the right to accept the whole or any parts of the Tender or portion of the quantity offered or reject it in full without assigning any reason.

Yours faithfully,



Registrar, IIT Palakkad



**TECHNICAL SPECIFICATION FOR EIGHT SEATER STAINLESS STEEL MAKE DINING
TABLES WITH GRANITE TOP**

Sl No	Description of item	Quantity
1.	<p>Stainless steel eight seater dining table with (1) 18 mm Granite Top (Colour-Black) pre polished including moulding of granite edge on all sides. Over all size of the table Frame– 2390 (L) x 870 (B)x 794 mm (H). Size of Granite – 2440mm (L); 920mm (B)</p> <p>(2) Stool Size: 304 mm dia x 457 mm H</p> <p>(3) Frame for table and stool : 40mm x 40 mm using stain less steel square tube 16 gauge <i>for table leg, stool and cross members</i> all with 304 Grade stainless steel including buffing, polishing</p> <p>(4) Stool top shall be of stainless steel 304 grade ,16 gauge thickness</p> <p>(5) Adjustable nylon Boots</p> <p>(6) The stool top should have 'Edge curving 'The dining table and stool should be manufactured as single composite unit as per the photo attached</p>	16 Nos.

Eligibility Criteria:

1. The Bidder should have manufactured similar type of furniture and should have satisfactorily supplied it to educational institutional during at least last three years ending(**Proof to be enclosed**). A list of customers in India with details of furniture supplied,copy of the purchase order (for contacting them and possibly inspecting the furniture supplied) must accompany the quotation. At least 02 (two) latest satisfactory supply / installation reports must be enclosed with the bids.
2. The Firm should have all the necessary registrations of the state Govt. under the Shops and Establishment Act,
 - a) PAN Number
 - b) GST Registration.
3. The bidder must provide one **Sample of Furniture at IIT Palakkad**, on or before the last date for submission of bids.

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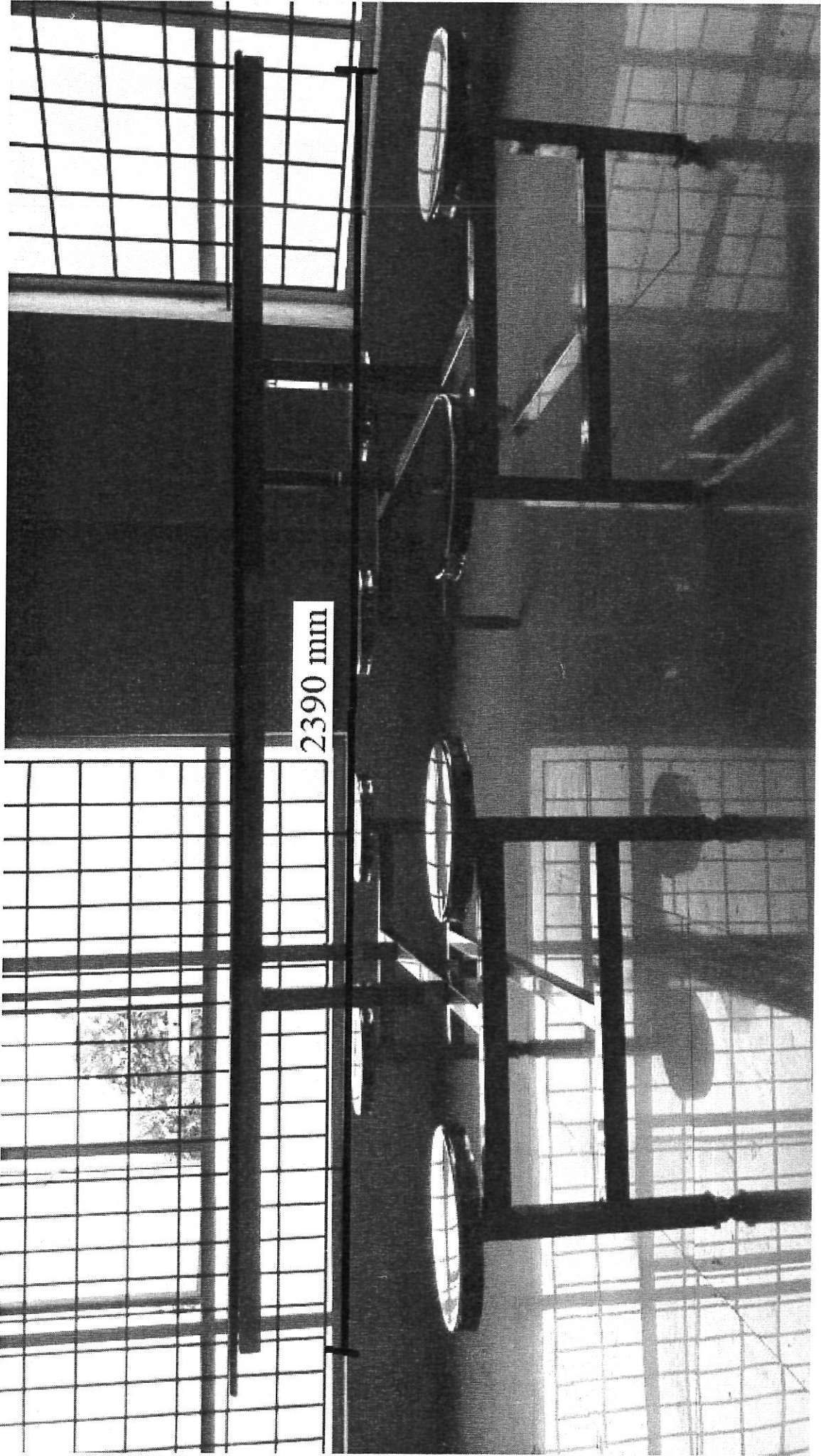
EIGHT SEATER STAINLESS STEEL MAKE DINING TABLES WITH GRANITE TOP

FINANCIAL BID

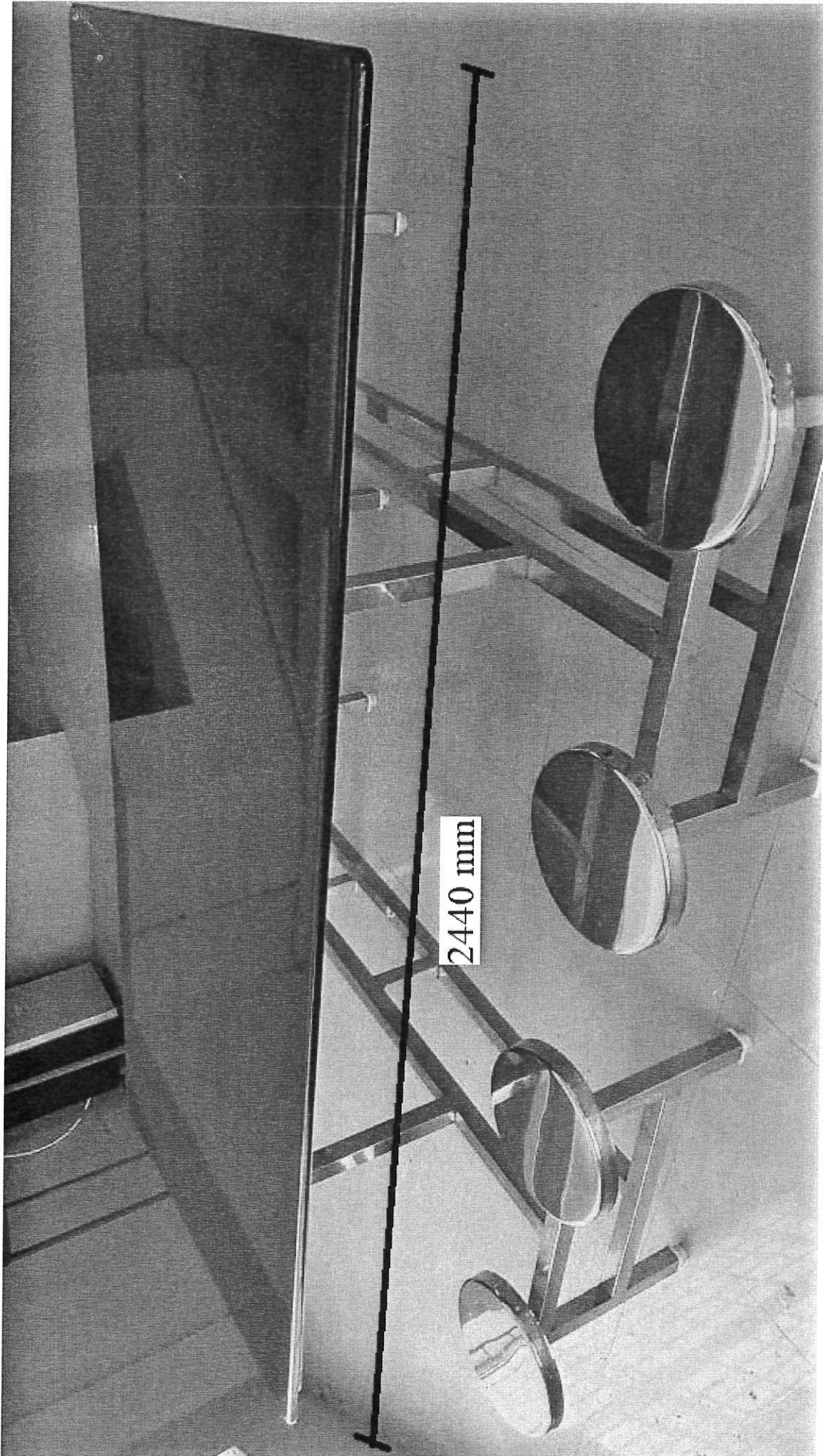
Sl No.	Item Specification	Cost per Unit	GST Percentage
1.	<p>Stainless steel eight seater dining table with (1) 18 mm Granite Top (Colour-Black) pre polished including moulding of granite edge on all sides. Over all size of the table Frame– 2390 (L) x 870 (B)x 794 mm (H). Size of Granite – 2440mm (L); 920mm (B) (2) Stool Size: 304 mm dia x 457 mm H (3) Frame for table and stool : 40mm x 40 mm using stain less steel square tube 16 gauge for table leg, stool and cross members all with 304 Grade stainless steel including buffing, polishing (4) Stool top shall be of stainless steel 304 grade ,16 gauge thickness (5) Adjustable nylon Boots (6) The stool top should have 'Edge curving 'The dining table and stool should be manufactured as single composite unit as per the photo attached</p>		

Material should be delivered on or before 30th June 2018

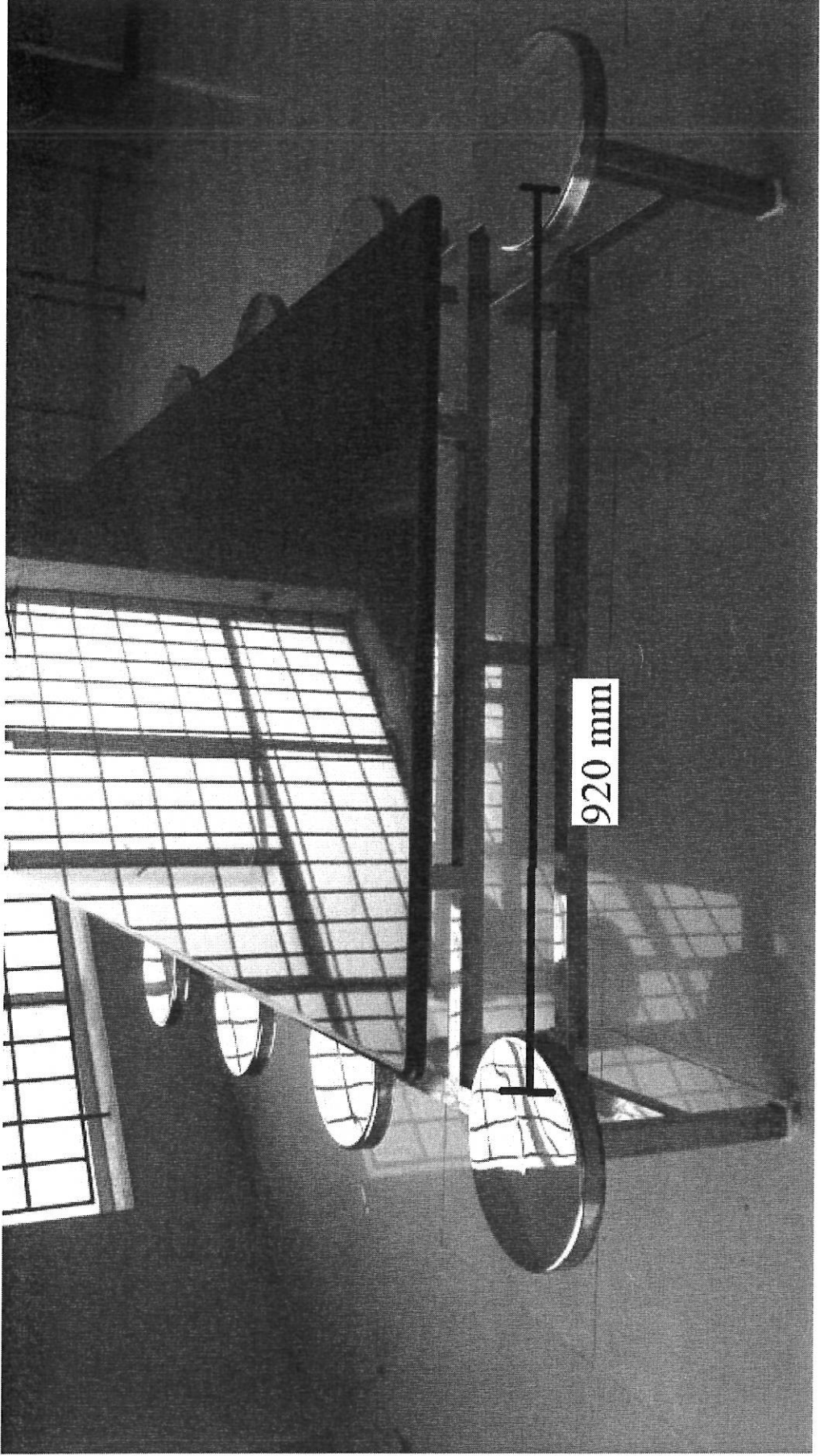
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2390 mm



2440 mm



920 mm