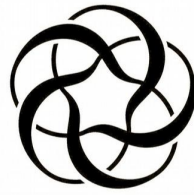


**REQUEST FOR PROPOSAL (RFP) FOR REGISTRATION  
OF SUPPLIERS FOR SUPPLY, INSTALLATION, TESTING AND  
COMMISSIONING OF SCIENTIFIC AND RESEARCH EQUIPMENTS**

**RFP No. IITPKD/PUR/001/2019-20**

**Date/Time of Publication: 03-04-2019, 1500 hours**

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IIT PALAKKAD

Indian Institute of Technology Palakkad  
Ahalia Integrated Campus, Kozhipara,  
Palakkad – 678 557.

## **DISCLAIMER**

The sole objective of this RFP is to solicit Techno-Commercial offers from interested suppliers for taking part in the process leading to the registration of suppliers for the scope as mentioned in this document. While this document has been prepared in good faith, no representation or warranty, express or implied, is or will be made and no responsibility or liability will be accepted by IIT Palakkad or any of their employees, advisors or agents as to or in relation to the accuracy or completeness of this document and any liability thereof is hereby expressly disclaimed.

Interested suppliers may carry out their own study/analysis/investigation as required before submitting their Techno-commercial proposals. This document does not constitute an offer or invitation, or solicitation of an offer, nor does this document or anything contained herein, shall form a basis of any agreement or commitment, whatsoever.

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## 1. INTRODUCTION

Indian Institutes of Technology (IITs) are autonomous public institutions of national importance for higher education in engineering, science and technology. Starting with IIT Kharagpur in 1951, there are 23 such Institutes of excellence all over India today and IIT Palakkad belongs to this prestigious group. Celebrated as a major granary of Kerala, Palakkad is the gateway to the State from the North in the form of the nearly 40-kilometre break in the Western Ghats, called the Palakkad Gap. The place is known for its rich traditions, great historical events and personalities connected with it and its sylvan surroundings, especially the Silent Valley rain forests and the famed palmyra trees.

IIT Palakkad was announced by the Government of India in 2014. It began with a head start in the very next academic year, 2015-16, with the support of its mentor Institute (IIT Madras). The academic program was launched by admitting students to the B. Tech. course in the disciplines of Civil Engineering, Computer Science & Engineering, Electrical Engineering and Mechanical Engineering. The Institute has a vibrant student and faculty community drawn from different parts of the country; it has truly emerged as a microcosm of India. As of now, the Institute is located at the Ahalia integrated campus close to the Palakkad-Coimbatore National Highway, about 25 kilometres from Palakkad. The Institute is equipped with state-of-the-art facilities to meet all the professional and personal needs of the students, faculty and staff. Within a short span of two years, the institute was able to start Master's and Doctoral programs in Engineering, Mathematics, Physics and Chemistry.

## 2. SCOPE

2.1. IIT Palakkad (hereinafter called as "IITPKD") would like to have a panel of suppliers to cater to its requirement of purchase of scientific/research equipment. The registered suppliers will enjoy the following benefits:

- a) Tender enquiries against demands which are not advertised are sent only to the registered suppliers through their registered email addresses.
- b) In case of advertised tender enquiries, weblink pertaining to the tender notice will be sent to them giving them advance information to enable them to purchase the Tender Documents.

## 3. REGISTRATION PROCEDURE

3.1. The RFP document may be obtained from the Office of the Registrar, IIT Palakkad, Ahalia Integrated Campus, Kozhipara, Palakkad-678557 or downloaded from <https://iitpkd.ac.in/tenders> or <https://eprocure.gov.in/cppp/>. Last date/time for submission of the bids is **26-04-2019, 1500 hours**. The bids will be opened by the duly constituted Committee in the presence of the bidders or their authorized representatives, who wish to be present on the same day at **1515 hours**. The bidder's representative should carry authorization letter from their company empowering them to participate in the bid opening meetings.

3.2. The techno-commercial bids will be opened and examined by the Committee, which will decide the suitability of the bid, as per the requirements of IITPKD. In case of any holiday or unforeseen closure of the institute on the scheduled day of opening of the bids, the bids will be opened on the next working day at the same time, but the deadline for submission of bids remains the same as indicated above. Supply/Download of RFP document will close on the last working day at 1500 hours, before the last date for submission.

3.3. The bids shall reach **Registrar, IIT Palakkad, Ahalia Integrated Campus, Kozhipara, Palakkad-678557**, by Post/Courier/in person latest by **26-04-2019, 1500 hours**. Bids received after the abovementioned date and time shall not be considered. Bids sent through Cable/Facsimile/Email/FAX/any other mode shall not be considered. Conditional bids will be rejected outright. The tender box is kept in the office of the Academic Block, IIT Palakkad, Ahalia Integrated Campus, Kozhipara, Palakkad-678 557.

3.4. The responsibility of submission of the bids on or before the last date shall rest with the tenderer. The institute will hold no responsibility for the non-receipt of the bids or for the bids received after the date/time specified. Any bid received by IITPKD after the bid

submission deadline prescribed by IITPKD, shall be rejected and returned unopened to the Bidder.

3.5. The timeline for the RFP is as mentioned below:

S. No.	Events	Date and Time
1	<b>Publication of the RFP Document</b>	<b>03-04-2019, 1500 hours</b>
2	<b>Pre-bid Meeting</b>	<b>12-04-2019, 1430 hours</b>
3	<b>Last date for submission of sealed bids</b>	<b>26-04-2019, 1500 hours</b>
4	<b>Opening of Techno-Commercial Bids</b>	<b>26-04-2019, 1515 hours</b>

3.6. Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid is an offence under Laws of India. Such action will result in the rejection of bid, in addition to other punitive measures.

3.7. Each supplier shall submit only one bid, either by himself or as a partner in a joint venture or as a member of consortium. If a bidder or if any of the partners in a joint venture or any one of the members of the consortium participate in more than one bid, the bids (of both the individual and the partnership/consortium/joint venture) are liable to be rejected.

3.8. The bidder shall bear all costs associated with the preparation and submission of his bid and IITPKD shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

3.9. The RFP Document is not transferable. The bidder shall make a copy of the RFP document before submitting the same to the concerned office. No requests will be entertained for making a copy after the submission of the document.

3.10. IITPKD will respond to any request for clarification or modification of the RFP Document that are received up to **FIVE (05) days** prior to the deadline for submission of bids prescribed by IITPKD. For this purpose, the prospective bidder(s) requiring clarification in the RFP Document shall notify IITPKD in writing at the address mentioned. Any such clarification, together with all details on which the clarification had been sought, will be published in the website.

3.11. Except for any such written clarification by the Institute, which is expressly stated to be an addendum to the RFP Document issued by the Registrar, IIT Palakkad, no written or oral communication, presentation or explanation by any other employee of any of the Sections/Departments of the Institute, shall be taken to bind or fetter the Institute.

3.12. Suppliers registered with GeM, NSIC, NCCF (for items specified by NCCF), shall be considered for registration based on the registration certificate of such agencies along with other certified documents.

3.13. The supplier will be considered for registration for an initial period of one year and will be considered for renewal (for another one year) based on the performance evaluated by the Institute.

#### **4. AMENDMENTS IN THE RFP DOCUMENT**

4.1. At any time prior to the deadline for submission of bids, IITPKD may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by way of amendment(s).

4.2. Amendments will be intimated through the institute's website and the bidders shall ensure that the amendments are carried out in the bid before submission. The amendments will not be published in newspapers. Bidders should regularly visit the institute's website to keep themselves updated.

4.3. No extension in the bid due date/ time shall be considered because of delay in receipt of any document by mail. Further, it will be assumed that the Bidder has considered, such amendments, while submitting the bid.

#### **5. COMPOSITION OF THE RFP DOCUMENT**

5.1. The RFP Document comprises of:

(a) List of Scientific/Research Equipment (Annexure-I)

- (b) Pre-qualification Criteria (Annexure-II)
- (c) Techno-Commercial Parameters (Annexure-III)
- (d) Declaration (Annexure-IV)

5.2. The bidder is expected to examine all instructions, forms, terms and conditions in the RFP Document. In the event of discovery of any missing pages, the bidder shall inform the same to the Section/Department concerned. Failure to furnish the information required by the RFP Document or submission of a bid not substantially responsive to the RFP Document in every respect will be at the bidder's risk and may result in rejection of the bid.

5.3. The bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of the RFP Document.

## **6. LANGUAGE/FORMAT/SIGNING OF THE BID**

6.1. The bid prepared by the Bidder and all correspondence and documents related to the RFP exchanged by the Bidder and IITPKD shall be in English and the Contract shall be construed and interpreted in accordance with that language. If any of the brochures, leaflets or communication is prepared in any language other than English, a translation of such document, correspondence or communication shall also be provided at the cost and risk of the bidder. The translation so provided shall prevail in matters of interpretation. The bidder, with respect to such documents, correspondence and communications, shall bear the costs and risks of such translation.

6.2. The documents comprising the bid shall be typed or written in indelible ink and all the pages shall be signed by the bidder or a person or persons authorized by the bidder. All the pages of the bid shall be numbered and except for unamendable printed, shall be signed by the person or persons authorized.

6.3. The bid shall not contain any internalizations, erasures, overwriting, except to correct errors made by the bidder, in which case the person or persons signing the bid shall initial such corrections with date.

## **7. DOCUMENTS COMPRISING THE BID**

7.1. The Techno-Commercial Bids shall be sealed by the bidder in a cover duly superscribed as **Request for Proposal (RFP) For Registration of Suppliers or Supply, Installation, Testing and Commissioning of Scientific and Research Equipments-RFP No. IITPKD/PUR/001/2019-20**. If the cover is not sealed and marked as required above, IITPKD will assume no responsibility for the bid's misplacement or premature opening.

7.2. Bids must either be spiral bound/stapled together. No loose sheets will be accepted. All pages must be serially numbered.

7.3. The bidder shall furnish, as part of the bid, a non-refundable processing fee of **Rs.1000/- (Rupees One Thousand Only)** and it shall be submitted along with RFP in the form of an Account Payee Demand Draft from a nationalised bank, in favour of **INSTITUTE OF TECHNOLOGY PALAKKAD PAYABLE AT PALAKKAD**.

7.3.1. Bids not accompanied by the processing fee shall be rejected/disqualified.

7.3.2. Photo/FAX copies of the Demand Draft will not be accepted.

7.4. Documents establishing conformity of the terms and conditions of the Tender Document shall be provided along with the bid.

7.5. Information related to the agency/bidder such as photocopies of the Registration/PAN/GST/TIN shall be furnished.

7.6. Bidders, who are bidding for this RFP shall,

(i). have documentary evidence (Purchase Orders/Performance Certificates) of having supplied research/scientific equipment to Centrally Funded Technical Institutions/Research Labs/Central Educational Institutions.

(ii). Have Annual Turnover of Rs.10 Lakh during each of the last three financial years (2015-16, 2016-17, 2017-18). The bidder shall enclose the audited statements of the indicated financial years, which should have been certified by a Chartered Accountant.

7.7. Copy of Tender Document marked "Original" with each page signed and stamped to acknowledge acceptance of the same.

## **8. PERIOD OF VALIDITY OF BIDS**

Bids shall remain valid for a period of 180 days after the date of deadline for submission of bids prescribed by the Purchaser.

## **9. MODIFICATION AND WITHDRAWAL OF BIDS**

9.1. The Bidder may modify or withdraw the bid after submission, provided a written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for bid submission.

9.2. The Bidder's modifications shall be prepared, sealed, marked and dispatched in an envelope duly marked BID MODIFICATION.

9.3. A Bidder wishing to withdraw the bid shall notify the Purchaser in writing prior to the deadline prescribed for bid submission. The withdrawal notice shall:

(a) be addressed to the Purchaser at the specified address and

(b) bear the reference number and the title of the project, and the words BID WITHDRAWAL NOTICE. Bid withdrawal notices received after the bid submission deadline will be ignored and the bid submitted prior to that will be deemed to be a valid bid.

9.4. No Bid may be modified after the deadline for submission of Bids.

9.5. No bid may be withdrawn in the interval between the bid submission deadline and the expiration of the bid validity period. Withdrawal of a bid during this interval will result in the outright rejection of the bids submitted for Notice Inviting Tender (NIT) for Supply, Installation, Testing and Commissioning of Equipment, post the registration of suppliers.

## **10. OPENING AND EXAMINATION OF BIDS**

10.1. The Techno-Commercial bids will be opened on the scheduled date and time as mentioned in the RFP document. Bidders or their representative may be present during the opening of the bids, if they wish to be present.

10.2. The purchaser will evaluate the techno-commercial bids. Those bids, whose technical bids fulfil the requirements and responsive to the requirements of the RFP will be considered. Those bids which found to be either non-responsive, not satisfying the technical requirements or both will not be considered and will be rejected.

10.3. The Purchaser will examine the bids to determine whether they are complete in all respects.

10.4. The Purchaser may waive any minor non-conformity or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

10.5. Prior to the detailed evaluation, the Purchaser will determine whether each bid is complete and is substantially responsive to the RFP Document. For purposes of this determination, a substantially responsive bid is the one that conforms to all the terms, conditions and specifications of the RFP Document without material deviations, exceptions, objections, conditionality or reservations. A material deviation, exception, objection, conditionality, or reservation is that, the acceptance of which would unfairly affect the competitive position of other Bidders who have submitted substantially responsive bids.

10.6. If a bid is not substantially responsive, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity. The Purchaser's determination of bid responsiveness will be based on the contents of the bid itself and any written clarifications submitted by the Bidder.

## **11. CLARIFICATION OF BIDS**

During the bid evaluation, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted.

## **12. EVALUATION OF RESPONSIVE BIDS**

12.1. The Purchaser will evaluate the bids that have been determined to be substantially responsive.

12.2. The institute reserves right to give weightage for the pre-qualification criteria and techno-commercial parameters during the evaluation stage to shortlist the firms for registration.

### **13. CONTACTING THE PURCHASER**

13.1. From the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bid, it shall do so in writing.

13.2. If a Bidder tries to directly influence the Purchaser or otherwise interfere in the bid evaluation process and the Contract award decision, his bid shall be rejected.

### **14. REGISTRATION CRITERIA**

Purchaser will register the suppliers, whose bid has been determined to be substantially responsive and evaluated as per the parameters specified in **Annexures II and III**.

### **15. PURCHASER'S RIGHT TO ACCEPT/REJECT BIDS**

The Purchaser reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to registration, without thereby incurring any liability to the Bidders.

### **16. CONTRACT OF REGISTRATION**

16.1. Prior to the expiration of the period of bid validity, the Purchaser will issue the Contract of Registration to the successful Bidder in writing.

16.2. The registered supplier shall acknowledge the Contract of Registration within ten days of date of issue of the same, in writing. A signed copy of the Contract or Registration shall be sent to the Purchaser.

### **17. RESPONSIBILITIES OF THE REGISTERED SUPPLIERS/PENALTIES**

17.1. Registered suppliers shall promptly reply to all the enquiries, execute orders as per the order terms and conditions of IITPKD and keep the Institute informed of new products/developments/innovative ideas that shall help reduce the cost and improve quality, reliability, etc.

17.2. The registered supplier should not assign or sublet the responsibility or any part or it to any other supplier in any form. Non-adherence to this condition shall result in termination of the registration. Any supplier can get registered any time throughout the year, upon satisfying the criteria mentioned in the RFP Document. Only the suppliers who are registered shall be entertained for the Notice Inviting Tenders (NITs) pertaining to Limited Tenders.

17.3. The registered supplier shall comply with all laws in force in India. The laws will include all national, provincial, municipal or other laws that affect the performance of the Contract and are binding upon the supplier.

17.4. The supplier shall indemnify and hold harmless, the Purchaser from and against all liabilities, damages, claims, fines, penalties and expenses of whatever nature, arising or resulting from the violation of such laws by them.

17.5. In case of registered supplier is found in breach of any terms and conditions of the Institute or Purchase/Work Order, at any stage during the course of supply, installation, testing, commissioning or warranty period, legal action as per the prevailing rules/laws, shall be initiated against the supplier and EMD/Security Deposits shall be forfeited by the Institute besides debarring/blacklisting the vendor concerned for at least three years for further dealings with IITPKD.

17.6. All registered suppliers are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier. In all the future correspondences with the Institute, registered suppliers are required to quote the Registration No.

17.7. The Supplier shall indemnify and hold harmless the Purchaser from and against any and/or all losses, liabilities and costs (including losses, liabilities and costs incurred in defending a claim alleging such a liability), that the Purchaser may suffer because of any infringement or alleged infringement of any Intellectual Property Rights.



## **18. TERMINATION OF DEFAULT**

18.1. The Purchaser reserves the right to terminate the contract if the Supplier defaults on any of the time limits by more than FOUR weeks.

18.2. If the registered supplier fails to complete any of the activities in accordance with the time specified for it, or any extension of the time granted by the purchaser, the registration shall be terminated without any notice.

18.3. If the registered supplier fails to perform any other obligation(s) under the registration, the registration shall be terminated without any notice.

## **19. GOVERNING LAW**

The Contract shall be governed by and interpreted in accordance with the laws of India.

## **20. SETTLEMENT OF DISPUTES**

Any dispute or claim arising out of/relating to this Contract or the breach, termination or the invalidity thereof, shall be settled by the Hon'ble Courts of Justice at Palakkad.

## **21. GENERAL TERMS AND CONDITIONS**

21.1. The said registration qualifies a supplier for consideration for issue of tender documents in case of limited tenders for relevant category only, for which the supplier is registered. However, this will not give any claim to the supplier technical qualification in any bidding process or for award of work/purchase order.

21.2. The page number should be marked in all pages serially (including all supporting documents enclosed with the tender document) and the declaration for the same shall be submitted by the bidder as in **Annexure-IV**.

21.3. IITPKD reserves the right to accept or reject any or all the bids in part or whole or may cancel the tender at its sole discretion without assigning any reason whatsoever. No further correspondence in this regard will be entertained.

**REGISTRAR**

**LIST OF SCIENTIFIC/RESEARCH EQUIPMENT**  
**(Indicative only and not limited to)\***

**1. Mechanics**

Experimental set-up related to:

Simple pendulum, Compound Pendulum, Coupled Pendulum, Determination of Young's modulus, Determination of velocity of sound - Kundt's tube, Ultrasonic diffraction, study of elastic waves in solids, forced and damped harmonic oscillator, Surface tension and contact angle measurement

**2. Optics, Atomic & Spectroscopy**

Experimental set-up related to:

Diffraction grating with spectrometer and source, Study of absorption spectra of materials, Determination of Bohr Magneton by Zeeman Effect, Electron spin resonance and Nuclear spin resonance/Nuclear Magnetic Resonance, Michelson Interferometer, Fabry-Perot Interferometer, Optical microscope, Optical rotation - polarimetry, Raman spectrometer

**3. Heat & Thermodynamics**

Experimental set-up related to:

Determination of specific heat of solids, thermal conductivity of metals and bad conductors, thermoelectric effects (Seebeck, Peltier), Determination of Latent Heat Vaporisation of Liquid Nitrogen, Hot plate with magnetic stirrer, Temperature baths, Melting point apparatus, Calorimeter, pH meter

**4. Condensed Matter**

Experimental set-up related to:

Hall effect for metals and semiconductors at room temperature and above, Scanning tunneling Microscopy, Fluorescence Microscope for Soft matter experiments, Resistivity measurement by two and four probe, determination of band gap of semiconductors, adsorption (physisorption)

**5. Electromagnetic**

Experimental set-up related to (but not limited to\*)

Determination of  $e/m$  of electron (Millikan Oil Drop / Thomson's method), Determination of eddy currents, Photoelectric effect, Solenoids, Van de Graaf generator, Frank Hertz Experiments, Verification of Biot-Savart law, Magnetic susceptibility measurements, Determination of B-H curve for soft and hard ferromagnets, Electrochemical set-ups

**6. Electronics**

Experimental set-ups like:

Oscilloscopes, spectrum analyzers, signal sources, dc power supply, ac power supplies, electronic loads, digital meters, LCR meters, safety testers, Lock-in amplifier, accessories, micro-controllers & accessories- arduino, raspberry pi etc.

**7. Modern Physics. (Nuclear, Radiation, photo-voltaics, cells & batteries)**

Experimental set-ups like:

GM counter with source, Scintillation detector, Cloud Chamber, solar cell simulator

**8. Chromatography set-ups**

Experimental set-ups like:

Electrophoretic set up, Gas and Liquid Chromatograph

\* Additional equipment will be included in the list as and when required.

**PRE-QUALIFICATION CRITERIA**

Only those bidders fulfilling the following criteria should respond to the tender.

1. The bidder should be either an Original Equipment Manufacturer (OEM) or should be an authorized representative (documentary proof shall be provided) of an OEM.
2. The bidder should be a company registered under the Companies Act, 1956/2013 **OR** a Limited Liability Partnership / a registered partnership firm **OR** a sole-proprietorship entity. Appropriate Registration incorporation certificate must be submitted.
3. Either the bidder can bid on behalf of the Principal/OEM or Principal/OEM itself can bid, but both cannot simultaneously bid for the same item. Also, if the bidder submits a bid on behalf of a particular Principal/OEM, the same bidder cannot submit another bid on behalf of another Principal/OEM. However, the bidder can submit bids for multiple items from the same Principal/OEM.
4. The bidder must have a registered office and/or service center in India. Certificate of registration for the offices shall be provided. Details about scope of service activities provided by the service centres shall also be provided. The contact details of the service engineers shall be provided.
5. The bidder must provide detailed specification of each equipment/item. Model numbers, data sheets and brochures must be available for all the equipment/accessories. Specifications corresponding to quoted model number must be available publicly via OEM's website for scrutiny.
6. The bidder/OEM should have documentary evidence of having supplied laboratory equipment to Centrally Funded Technical Institutions (IIT, NIT, IISc, IISER etc)/Central Educational Institutions in the last five years (2013-14 to 2017-18). The bidder must provide a certificate of satisfactory performance of the supplied equipment from the institute to which they have recently supplied. Contact details of the faculty/person-in-charge of the installed setup must also be provided.
7. The bidder should have Annual Turnover of Rs.10 Lakh during each of the last three financial years (2015-16, 2016-17, 2017-18). The bidder shall enclose the audited statements of the indicated financial years, which should have been certified by a Chartered Accountant.

**TECHNO-COMMERCIAL PARAMETERS**

(To be enclosed in a sealed cover)

**PART-I**

**1. Company Profile**

- a) Name
- b) Postal address of the registered office
- c) Name and Designation of CEO / Director
- d) Nature of Business (Proprietary/Partnership/any other mode)
- e) Email address and Contact number(s) of CEO / Director
- f) No. of years of operations in India
- g) Year of Establishment
- h) Location of offices in India/abroad

**2. Alliances for this Bid**

- a) Details of alliance(s)
- b) Type of alliance(s)

**3. Experience/Credentials** (for each of the equipment in the Annexure-I)

- a) Number of similar units installed in India
- b) Number of similar units installed in Kerala/Karnataka/Tamil Nadu/Telangana/Andhra Pradesh or any other nearby city/town
- c) List of satisfied clients in India (Please enclose detailed list)
- d) Testimonials from at least three clients shall be attached

**4. Service Support in India** (for each of the equipment in the Annexure-I)

- a) Track record of service provided with supporting documents during last 3 years
- b) Location of service centers
- c) Number of trained service engineers
- d) Number of trained service engineers exclusively dedicated to each equipment listed
- e) Number of trained service engineers for the listed equipment, stationed in Kerala/Karnataka/Tamil Nadu/ Telangana/Andhra Pradesh
- f) Number of application specialists
- g) Whether the OEM makes available any service

**5. Availability of spares in India** (for each of the equipment in the Annexure-I)

- a) Whether the service set up maintains stock of essential spares in India
- b) Lead time for supply of essential spares

## PART-II

### 1. Name of the Bidder

- a) Postal address
- b) Telex / Fax number
- c) Telephone (Landline)
- d) Mobile No.:
- e) Email address:
- f) Type of firm: Propriety/ Private/ Private Ltd/ MNC/ Cooperative /Govt. undertaking
- g) Name of the Proprietor /Partners
- h) Registration No.
- i) Year of commencement of Manufacturing the equipment
- j) PAN
- k) TIN
- l) GST Number
- m) GeM Registration No.
- n) Excise Registration No.
- o) Trade/Factory License No.
- p) NCCF Registration No.
- q) SSI/NSIC Certificate
- r) Current dealership agreement with Principal (Letter No./Date/Valid upto)
- s) Relevant ISO/ISI Certificate, if any
- t) Bank Account Details (Bank/Branch/Type of Account/IFSC/MICR)
- u) Udyog Aadhar, if any

### 2. Details of Registration Fee enclosed

DD No.: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Bank/Branch: \_\_\_\_\_

### 3. Annual Turnover (2015-2016, 2016-2017 and 2017-2018)

(Documents shall be certified by Competent Authority)

### 4. Has the firm ever been debarred/blacklisted by any Govt. Organization/Dept.? If 'yes' the details thereof.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Seal of Company \_\_\_\_\_

**DECLARATION**

We hereby undertake that there are \_\_\_\_\_ pages, serially numbered, in the submitted bid including the supporting documents. (Please serially number all the pages including blank page, if any).

We have submitted our principal's exclusive authorization letter which is specific for this RFP No. \_\_\_\_\_ dated \_\_\_\_\_.

I/We confirm that the information furnished in this RFP Document is correct to the best of my knowledge and belief, and if at any stage it is found to be false, my registration shall be cancelled.

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Place:** \_\_\_\_\_

**Seal of Company** \_\_\_\_\_

**Signature and Seal of the Bidder**